**Embedded Systems Development Group Meeting 6**

**Meeting Details:**

* Time: 1:00pm – 2:00pm
* Date: 22/02/14
* Location:

**Minute’s taker:** Thomas West

**Meeting Agenda:**

* A discussion of the previous meeting minutes
* Assign weekly research between group members
* General discussion regarding returning to work after Christmas
* Current state of work; what needs completing and what is completed.

**In Attendance:**

|  |  |
| --- | --- |
| Name: | Attended: |
| Thomas West | YES |
| Timothy Norris | YES |
| Gregory Masters | YES |
| Alex Hobbs | YES |
| Richard Clark | YES |
| Hevlain Nana | YES |
| James Dibble | YES |

**Weekly Research/work delegation:**

The team has agreed to each be assigned a piece of work to do over the week and discuss what they have discovered to the group in this weekly meeting. The aim of this week’s delegation was to get continued, improved, functionality for all tasks.

|  |  |
| --- | --- |
| **Name** | **Research area** |
| **Thomas West** | Continue work on web servers with the streaming of data |
| **Greg Masters** | Continue work on the client try to get some streaming working |
| **Alex Hobbs** | More work on the keypad |
| **Hevlain Nana** | Continued work on the functional specification and documentation |
| **James Dibble** | Streaming with the web server |
| **Richard Clark** | Continue working on getting the client to interact with server and build for the iGEP |
| **Tim Norris** | Continue work on creating the project in source control. |

**General Discussion:**

The group had a general catch-up and discussed the stages they were at with regard to their assigned work, what they had done prior to and following Christmas. A brief update was given by each member, with everyone achieving an acceptable measure of progress.

**Current state of work; what needs completing and what is completed:**

The group then discussed areas which needed focus on, with most areas approaching a completed state; emphasis was placed on plans for building to the iGEP as well as integrating the client, server side and front end components to run as a single system.

**Follow up meeting:**

* Time: 1:00pm
* Date: 13/03/14
* Location: Project Room